Job Description: Peer Tutor

A peer tutor provides individual and small group tutoring sessions in coursework where the tutor has a demonstrated record of academic achievement. Tutors are responsible for facilitating understanding about what it means to become a self-directed and independent learner; to this end, tutors show their peers how to integrate effective study and learning strategies to succeed in the classroom.

Responsibilities include:

- Providing course-specific tutoring by appointment and on a walk-in basis.
- Leading study groups by appointment.
- Meeting with faculty to clarify course needs as appropriate.
- When not tutoring, develop handouts and other instructional material as needed.
- Maintaining records of tutoring activities.
- Referring peers who need academic assistance to the Student Success Center (SSC).
- Maintain confidentiality of the work in the SSC.

Minimum qualifications:

To be qualified as a peer tutor, students must:

- have a minimum, cumulative GPA of 3.25 or better.
- provide a letter of recommendation from a member of the faculty.
- demonstrate excellent oral and written communication skills.
- possess a desire to help students who are struggling academically.

Supervisory relationship:

- Peer tutors report to Mr. Robert Bell, Director of Learning Resources and Writing Across the Curriculum.

To apply:

Send an email with your resume to rcbell at loyno dot edu or visit the Student Success Center in MA 112.