



ROOM DRAW 2009 Group Priority Worksheet

GROUP REPRESENTATIVE INFORMATION

Name: _____ Email: _____ Cell #: _____

TOTAL # of Group Members: _____

Use this completed form as a cover sheet, attaching all Individual Priority Worksheets and Housing Contracts for each group member (do not staple). Also make sure to include any Housing Accommodation Packet(s) for applicable group members. It is the responsibility of the Group Representative to ensure that Residential Life has all proper, completed, and signed group forms by the Room Draw application deadline of March 17, 2009.

Return all group information to the Office of Residential Life by Tuesday, March 17, 2009 at 4:00 PM. Group and individual housing sign-up times will be posted in each residence hall lobby by Friday, March 20, 2009.

Individuals may only register with ONE group. The group Room Draw process will take place immediately before the individual Room Draw process. Each group member will also be assigned an individual sign-up time, in the event that their group cannot find a suitable suite/apartment.

Only the Group Representative is required to be present at Room Draw. In the event that the group cannot find suitable group housing, the Group Representative will automatically be granted Proxy privileges for all group members in order to choose other housing arrangements during the individual Room Draw process. Group members should be advised that the Group Representative's housing selection will be final and contractually binding, so all group members are *strongly encouraged* to attend Room Draw in person, if at all possible. Individual Room Draw times will be assigned based on each individual's point total.

Groups must select a suite/apartment that exactly accommodates the number of group members. For example, a 4-person group will not be permitted to select a 5-person suite or apartment. There will no exceptions to this policy. The minimum group size is 2, and the maximum allowable group size is 6. Individuals may participate only in the individual Room Draw process.

Groups are advised that in the event of a group member cancellation after Room Draw, a new roommate/suitemate will be assigned by Residential Life according to the roommate preferences stated on the Housing Contract. Such assignments are final, and room changes will not be considered or granted until after the Room Freeze Period has ended, approximately two weeks after the first day of the new semester.

GROUP POINTS: Please fill in all individual data and sum individual points to find your Group Point total. Fill in only the lines necessary, based on the number of members in your group.

INDIVIDUAL'S NAME	INDIVIDUAL'S POINTS	OFFICE USE ONLY
1.		
2.		
3.		
4.		
5.		
6.		
TOTAL POINTS		

Representative's Signature: _____ Date: _____

Thank you for living on campus!