Resolution 1

Dr. Floyd Malveaux, chair of the academic and student affairs committee, reported the committee recommends approval of the Grants Authority Resolution. The resolution gives Dr. Ed Kvet and Dr. Heidi Davis authorization to submit grant proposals, to accept funded grants, and to sign contracts as stipulated in current Loyola policy.

It was so moved and unanimously approved by the Board of Trustees.

Resolution 2

Mr. Mahoney, chair of the finance committee, reported the committee recommends approval of the permanent bond financing of $125 million as per the resolution found under Tab 10 pages 28-30 in the October 2011 Board book.

It was so moved and approved by the Board of Trustees.

*Mr. Mahoney noted for the minutes that Mr. David Ferris abstained from voting because of his relationship with an underwriter.*

Resolution 3

Mr. Mahoney reported the committee approved the resolution permitting in-service distributions to those participants who have attained age 70 ½ and desire to enter into a phased retirement stage while still serving Loyola. The resolution is found in the October 2011 Board book under Tab 10, page 24-26.

It was so moved and unanimously approved by the Board of Trustees.

Resolution 4

Mr. Mahoney reported that the committee approved the clarification of the number of hours working required for participation in TIAA-CREF as stipulated in the October 2011 Board book under Tab 10, page 20.

It was so moved and unanimously approved by the Board of Trustees.
1. **Opening of Quarterly Meeting**

Mr. Kevin Poorman, Board chair, called the business meeting to order at 9 a.m., on Friday, October 7, 2011.

He welcomed new Trustees Mr. William Blase, Fr. Robert Gerlich, S.J., Dr. Donald Faust, and Mr. Robert LeBlanc to their first Board meeting. He also welcomed Board guests Professor Barbara Ewell, chair of the University Senate; Mr. Bret Jacobs, chair of the Administrative Senate; Mr. Bob Alsobrook, fundraising consultant from Grenzbach, Glier and Associates; and Mr. John Laborde, trustee emeritus.

Mr. Poorman noted Loyola took the No. 8 spot in the *U.S. News & World Report* national rankings for regional universities in the South, making this the 21st year the university has maintained its top 10 status. Also, the university ranks No. 5 on the report’s “Best Value Schools” list of Southern regional universities.
Mr. Poorman asked the members of the Board to review and sign the Trustee Commitment & Responsibility Statement found in the Board packets.

2. Approval of Minutes

The minutes of the May 20, 2011 Board Meeting were approved.

The minutes of the September 7, 2011 Executive Committee Meeting were approved.

3. President’s Report

Fr. Wildes reported this was a record year in applications with 6,395 applicants. The university enrolled 876 new first year students and 150 transfer students. Loyola continues to enroll a significant percentage of first generation students. In addition, a large number of students have significant financial need. He said strategies to better serve and maintain these students are being developed as a demand for a Loyola education continues to increase. One way to meet the needs of these students is to shift toward a “need” based approach for financial aid rather than a merit based approach. Merit based financial aid will not be eliminated, rather scaled back slightly. Fr. Wildes reported there was a slight decrease in retention. Contributing factors include academic performance and financial stress. In order to meet the needs of families under financial stress, he said, we need to do more in terms of need based financial aid. The university did improve its senior class retention which will help improve the graduation rate. Areas for enrollment growth include the graduate programs in counseling, nursing, and criminal justice, with a large part of these programs offering online courses.

On the financial front, Fr. Wildes reported that the university ended fiscal year 2010-11 with a net surplus of $100,000. Two rating agencies, Moody’s and Standard & Poor’s, recently conducted campus visits. The university retained its S & P rating of A+ and Moody’s moved its rating from A1 to A2 which was more a reflection on the agency’s overall concern about the higher education sector in general than about Loyola specifically.

Fr. Wildes attended the mission and identity committee meeting to discuss the sustaining agreement, the continuing relationship with Holy Name of Jesus Church and the university-wide contract policy. The sustaining agreement is between the university, the New Orleans Province, and the Jesuit community. He explained several of the 28 Jesuit universities have such agreements and that Loyola is in the process of completing one. Last year, challenges from a union trying to organize the Sodexho workers led Fr. Wildes to form an internal committee to develop a university-wide contract policy. The policy outlines the university’s process for external contracts as well as the work practices expected from vendors. Eventually, Board approval will be needed for both. Lastly, he reported conversations to better integrate and organize Holy Name of Jesus Church with the university community are moving along in a positive direction.
Fr. Wildes reported improvements to existing student housing are being made. He announced a comprehensive review of athletics is being conducted by Inter-Collegiate Athletic Consulting. He appointed Jo Ann Moran Cruz, dean of the College of Humanities and Natural Sciences, as chair of the Provost Search committee. The search firm of Witt/Kieffer will assist in the search.

Fr. Wildes commented on the “wish list” of projects and initiatives developed by the vice presidents for the Capital Campaign totaled $400 million while the working campaign goal is $100 million. He allocated a percentage of the goal to each area leaving it up to each vice president to determine the priorities for their respective areas.

4. Board Discussion: Capital Campaign Overview

Mr. Derby Gisclair, chair of the Institutional Advancement Committee, and Mr. Bob Alsobrook, development consultant, gave a presentation on the upcoming comprehensive campaign.

Mr. Gisclair noted Loyola’s last comprehensive campaign in 1993-1998 for $50 million exceeded its goal with a total of $51.2 million raised. Board of Trustees participation in the campaign was 2.5% or just under $1.3 million. He commented the university would like see an increase in Board participation in the Faith in the Future campaign. On August 1, 2011 the university entered the leadership phase of the campaign.

Mr. Bob Alsobrook of GG&A briefly gave an overview of the results, observations and recommendations of the feasibility study his firm conducted and completed in 2009. He commented there is a strong appreciation and high regard for the university leadership and Fr. Wildes. Many of Loyola’s constituents express a confidence in the vision Fr. Wildes articulates for the future and are supportive, in concept, in targeting a $100 million goal.

Mr. Alsobrook highlighted five key tactical recommendations for planning campaign operations and strategy: 1) further clarify the case for a campaign; 2) identify and recruit volunteer leadership; 3) underscore the importance of the role of the Board itself, corporately and individually, in participating in the campaign; 4) enhance the productivity and performance of advancement and development staff; and 5) continue to look at 2012 or 2013 as the public launch date for the campaign provided certain benchmarks are met.

Mr. Alsobrook reported on national philanthropic trends saying it has been a slow turnaround but there are early indicators giving levels are returning to pre-2008 levels. For example, in 2011, there were more large gifts made ($10 million and above) when compared to 2010; however, the number of gifts is still 50% under 2007 and 2008 giving levels. There is some increase in the average size gift from alumni. Gift activity from foundations and corporations is slowly returning. As it relates to gift considerations, a
key observation made over the last 18-24 months is that caution and extended decision making periods have become the norm.

In closing, Mr. Gisclair gave a review of the campaign planning that has taken place thus far. He presented the campaign pyramid and explained the Board’s involvement, how campaign prospects are being identified and the timeline under consideration. The process for indentifying campaign leadership and volunteers is underway. Approximately $12 million in cash and commitments have come in during the leadership phase.

5. Committee Reports

Academic and Student Affairs

Dr. Floyd Malveaux, chair of the academic and student affairs committee, reported that Chemistry Professor Dr. Thomas Spence and three of his students gave a presentation on the undergraduate research project in analytical spectroscopy, which studies interaction of light and motion. Dr. Malveaux noted it is impressive that Loyola’s undergraduate students have opportunities such as this to engage in this level of research. The committee also was given an update from Mr. Andy Fellingham on the review and assessment his firm is conducting of Loyola’s athletic and recreation programs with regard to its proper positioning, NAIA or NCAA. Dr. Petty, Mr. Liberto and Provost Kvet distributed a “dashboard” report of key performance indicators.

Dr. Floyd Malveaux reported the committee recommends approval of the Grants Authority Resolution. The resolution gives Dr. Ed Kvet and Dr. Heidi Davis authorization to submit grant proposals, to accept funded grants, and to sign contracts as stipulated in current Loyola policy.

It was so moved and unanimously approved by the Board of Trustees.

Finance

Mr. Joseph E. Mahoney, chair of the finance committee, called upon Mr. Jay Calamia, vice president for finance and administration, to give an update. Mr. Calamia reported the university’s operations for fiscal year 2010-11 resulted in a deficit of $2.5 million offset by $2.6 million of business interruption insurance, resulting in a net surplus of $126,000. Mr. Mahoney noted this is the last of the proceeds from the business interruption insurance. Mr. Calamia also reported that the university’s operations for the fiscal year 2011-12 are projected to result in a surplus of $102,000.

Mr. Mahoney reported the committee recommends approval of the permanent bond financing of $125 million as described in the Resolution found under Tab 10 pages 28-30 in the October 2011 Board book.

It was so moved and approved by the Board of Trustees.
Mr. Mahoney noted for the minutes that Mr. David Ferris is abstaining because of his relationship with an underwriter.

Mr. Mahoney reported that the committee approved the clarification of the number of hours working required for participation in TIAA-CREF as stipulated in the October 2011 Board book under Tab 10, page 20.

It was so moved and unanimously approved by the Board of Trustees.

Mr. Mahoney reported the committee approved the resolution permitting in-service distributions to those participants who have attained age 70 ½ and desire to enter into a phased retirement stage while still serving Loyola. The resolution is found in the October 2011 Board book under Tab 10, page 24-26.

It was so moved and unanimously approved by the Board of Trustees.

Mr. David Ferris, vice chair of the sub-committee on endowment, gave an update on the university’s endowment. He reported both portfolios, restricted and unrestricted, are down 5%. This past year, the draw down from the endowment to fund ongoing operations was approximately $17 million.

Mr. John Finan, Jr., vice chair of the sub-committee on facilities, commended the administration and staff on keeping the projects in Phase 1 on schedule and on budget. He reported work on the early stages of Phase II of the Monroe Hall renovation is underway. Pile driving on the building is scheduled to take place during the Christmas break.

Institutional Advancement

Mr. Derby Gisclair, chair of the institutional advancement committee, reported the committee was given a detailed review of Institutional Advancement’s accomplishments during fiscal year 2011. Also, Institutional Advancement’s 2012 goals were presented to the committee. How the goals dovetail into the campaign and the Centennial celebration were discussed.

Trusteeship

Mr. Dennis Cuneo, chair of the trusteeship committee, reported the committee discussed the results of the Trustee self-evaluation. The committee asked Ms. Lelong to email the results to the full Board. The consultant’s report noted Loyola’s Board is effective and proceeding rapidly toward highly effective. Mr. Cuneo asked Trustees to contact him with recommendations and thoughts they may have regarding Board operations. He also asked Trustees to suggest individuals to serve on the Board. During discussions about Trustee criteria and selection during a campaign, it was decided that a joint committee meeting between Trusteeship and Institutional Advancement take place at the next Board meeting.
Audit

Mr. Barry LeBlanc, chair of the audit committee, announced the Board no longer needs to grant authority to the executive committee to approve the audit as listed in today’s agenda. The university proceeded to have satisfactory discussion with the bond rating agencies and its underwriters without the need for audited financial information. Therefore approval of the audit was not necessary for the bond issue. The Board will review and approve the audit at its December meeting which is standard practice.

Mr. LeBlanc said the audit committee continuously reviews the internal controls in place at the university. At the last committee meeting, the committee outlined the key areas in which the internal auditor will focus on for the next year.

Mission and Identity

Fr. Bentley Anderson, S.J., chair of the mission and identity committee, reported architects from Holly & Smith attended the meeting and showed the committee the latest design of the Benson Jesuit Center. Fr. Wildes attended the meeting to present three proposals for the committee to review: 1.) Loyola contract policy; 2.) sustaining agreement; and 3.) The Holy Name of Jesus Church Parish agreement. In addition, the committee engaged in a discussion about hiring for mission and learned about the Ignatian Colleague Program in which staff and faculty are trained in the Jesuit, Catholic, Ignatian mission of the university.

6. Executive Session

The Trustees went into Executive Session at 11:05 a.m.

7. Adjournment

The meeting adjourned at 11:20 a.m.

PRESIDENT

SECRETARY

DATE